## AuthSMTP - Getting Started Guide

## Step One: AuthSMTP Sign Up

- If you have not already completed the signup process go to: <u>http://www.authsmtp.com/signup</u>
- The SMTP server to use and your AuthSMTP user name and password will be sent to the email address you provided when you signed up.

Step Two: Authenticating Additional Email Addresses

- Each AuthSMTP account can be configured to accept mail 'from' multiple email addresses see: http://www.authsmtp.com/faqs/faq-24.html
- If you only send email using the email address you signed up with you can skip to Step Three.
- If you want to send mail 'from' other email addresses login to the AuthSMTP Control Panel at: <u>http://control.authsmtp.com</u> – at the prompt enter your AuthSMTP user name and password.
- Click on 'view / add email 'from' addresses' this will show you all the email addresses you have authorised to send mail using your account. Then you can 'Add' additional email addresses or 'Delete' email addresses as required.

Step Three: Setting Up Your Email Program

- Details for setting up most current email programs for use with AuthSMTP can be found at: <u>http://www.authsmtp.com/auth-smtp/how-to-setup.html</u>
- Some ISP's block the default port used for SMTP communication (port 25). To get around this we support alternate port SMTP (on port 2525) and recommend you follow the alternate port instructions if your email program supports it most current email programs do!
- If your email program is not listed check with the help file / manual to find how to change the SMTP (outgoing mail) server settings:
  - o Take a note of the current settings.
  - o Do not make any changes to the POP3 server, POP3 user name or password.
  - o Change the SMTP server to the one sent when you signed up for AuthSMTP.
  - Enter the SMTP user name and password (most programs have an 'Advanced' or 'Options' button where you enter the SMTP server username and password).

## **Step Four: Some Important Points**

- All new accounts (as an anti-SPAM / abuse measure) are limited to sending a maximum of 20 messages (with a total size of up to 5Mb) until they have been verified – see: <u>http://www.authsmtp.com/verify</u>
- If you have any questions see our Frequently Asked Questions at: <u>http://www.authsmtp.com/faqs</u>
- For any questions not answered there contact us by going to: <u>http://www.authsmtp.com/contact</u>